

**CRYSTAL LAKES ROAD AND RECREATION ASSOCIATION
TRAILER STORAGE AREA POLICY
June 18, 2016**

1. SCOPE

This policy applies to Crystal Lakes Road and Recreation Association (CLRRA) members who store their vehicles in the Crystal Lakes Trailer Storage Area. The term “vehicles” includes Recreational Vehicles (RVs), motor homes, truck campers, motor vehicles, trailers, etc.

2. PURPOSE

The purpose of this policy is to adopt rules and regulations for the storage of vehicles in the Crystal Lakes Trailer Storage Area.

3. STORAGE

- 3.1. The Association provides an area for members in good standing to store their vehicles for a fee (see the CLRRA Dues, Fees, and Fines Schedule). The fee is good for the Association’s fiscal year and must be renewed each year.
- 3.2. Annual invoices will be mailed out with the Association’s annual assessments to all members with parking spaces from the previous year. Members must notify the Office if they no longer wish to use the Crystal Lakes Trailer Storage Area.
- 3.3. After payment of the fee, the Office will issue the member a map, storage space number, lock combination, and a placard that must be visibly displayed on the vehicle (facing the alley between the units). The placard will include the member’s name, filing/lot, and the current fiscal year.
- 3.4. Members must park their vehicle in the designated storage space number or risk being towed.
- 3.5. Storage spaces are non-transferable. Failure to remove a vehicle within 30 days following the transfer of ownership of a property may result in the vehicle being considered abandoned and towed.

4. INVENTORY

- 4.1. The Office will inventory all spaces at regular intervals to determine if the spaces occupied and if the fees are paid as well as the condition of the stored vehicles.
- 4.2. The Office will make every effort to contact a member whose vehicle is parked in the wrong space or needs to be repaired.

5. MAINTENANCE

- 5.1. Members are responsible for maintaining their vehicles in good repair (e.g., replacing broken windows and fixing flat tires).

5.2. The Association is not responsible for any loss or damage to member vehicles. Members utilize the Crystal Lakes Trailer Storage Area at their own risk.

6. ABANDONED VEHICLES

- 6.1. The Association reserves the right to take possession and ownership of any vehicle determined to be improperly parked or that has been abandoned.
- 6.2. A written Notice of Intent to Tow will be mailed to the member if the address is known or, if unknown, the notice will be posted on the vehicle.
- 6.3. If the vehicle in violation of this policy is not removed within thirty (30) days after the Notice of Intent to Tow is mailed and posted on the vehicle, the Association may, at their discretion, tow the vehicle and invoice the member for all towing expenses.

7. CONFLICT

In the event of conflict between the provisions of the Declaration, Articles of Incorporation, the Bylaws and this Policy, they shall prevail in that order.

8. CERTIFICATION

The undersigned, the Secretary of the Association, hereby signs to confirm that the above policy was adopted by the Board of Directors on June 18, 2016.

//Signed// _____
Signature

Casey Meadows
Printed Name