



BOARD OF DIRECTORS MEETING

Saturday, January 20, 2018

1:00 pm Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from December 16, 2017
 - b. E-Vote: ***A motion was made on December 23, 2017, by Bryon Fessler and seconded by Jim McConnell to write off the \$540.23 balance on account #52022 due to foreclosure. The motion was approved unanimously.***
 - c. E-Vote: ***A motion was made by Bryon Fessler and seconded by Jim McConnell to write off the following account balances due to HMI accounting errors: \$46.27 on account #51256, \$44.90 on account #51286, \$44.90 on account #52065, \$14.00 on account #52204, \$9.78 on account #51819, \$9.12 on account #50677, \$8.42 on account #50684, \$7.90 on account #51980, \$7.90 on account #51299, and \$5.83 on account #51226. The motion was approved unanimously.***
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)

--- **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project
 - b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Entrance Sign
 - e. Records Retention and Destruction Policy: Policy & Docs Committee Draft 20171127
 - f. Committee Charter Updates
- IX. **New Business** (15 min.)
 - a. Harold Gile Memorial Structure
 - b. Fishing Pass Revisions
- X. **Reports and Correspondence** (10 min.)
 - a. Violation Report
 - b. Work Order Report
 - c. Correspondence
- XI. **Executive Session, "if needed"**
- XII. **Adjournment**

Next Meeting: CLRRRA Board February 17, 2018, 1:00 pm

Joint Boards February 17, 2018, 10:00 am

(Reminder: All Boards meet on the 3rd Saturday of the month)



BOARD OF DIRECTORS MEETING

Saturday, February 17, 2018

1:00 pm Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from January 20, 2018
- V. **Officer’s Reports** (20 min.)
 - a. President’s Report
 - b. Treasurer’s Report
 - c. Secretary’s Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager’s Report and Action Item Update
- VII. **Committee Reports** (10 min.)
 - **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project
 - b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Entrance Sign
 - e. Records Retention and Destruction Policy: Policy & Docs Committee Draft 20171127
 - f. Committee Charter Updates
- IX. **New Business** (15 min.)
 - a. Consolidation of lots 04036 & 04055
 - b. Workwell Occupational Medicine
 - c. Placement of Fire Department sign
 - d. R & R and Westwind Contract
 - e. Rock Grizzly Attachment
 - f. Pinnacol Policy Revisions/Refunds
 - g. Contracted Cleaning Services
 - h. 2017 Employee Tax Forms
 - i. Purchasing Policy/Collection Policy for Attorney
- X. **Reports and Correspondence** (10 min.)
 - a. Violation Report
 - b. Work Order Report
 - c. Correspondence
- XI. **Executive Session, “if needed”**
- XII. **Adjournment**

Next Meeting: CLRRRA Board March 17, 2018, 1:00 pm
Joint Boards March 17, 2018 10:00 am
(Reminder: All Boards meet on the 3rd Saturday of the month)



BOARD OF DIRECTORS MEETING

Saturday, March 17, 2018

1:00 pm Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from February 17, 2018
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)
 - **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project
 - b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Entrance Sign
 - e. Records Retention and Destruction Policy
 - f. Contracted Cleaning Services
 - g. Audit Proposal
 - h. Community Association Manager Proposals
 - i. Purchasing Policy
 - j. Memorial Shelter
- IX. **New Business** (15 min.)
 - a. Grant's Heating Estimate for Basecamp
 - b. 2017 Employee Tax Forms
 - c. Prepare for 2018 season (vehicle passes, trailer storage reservations etc.)
 - d. Fire Pits and Open Fires
 - e. POS System/Sales Tax Items
 - f. Profile Holes
 - g. Annual Mailing
 - h. FY2018-2019 Budget
 - i. Group Health Plan Proposals
 - j. R & R Transition Issues
 - k. Vacant Board Seat for 2018/2019
 - l. Initial Budget Sneak Peak
 - m. Warning Sirens
- X. **Reports and Correspondence** (10 min.)
 - a. Violation Report
 - b. Work Order Report
 - c. Correspondence
 - i. Payment Plan ERRO

XI. **Executive Session, “if needed”**

XII. **Adjournment**

Next Meeting: CLRRA Board April 21, 2018, 1:00 pm

Joint Boards April 21, 2018 10:00 am

(Reminder: All Boards meet on the 3rd Saturday of the month)



BOARD OF DIRECTORS MEETING

Saturday, March 24, 2018

12:00 pm Wapiti Room

- I. **Call to Order**
- II. **Board Budget Discussion – Projections for 2018 - 2019**
- III. **Executive Session**
- IV. **Adjournment**

Next Meeting: CLRRRA Board April 21, 2018, 1:00 pm

Joint Boards April 21, 2018 10:00 am

(Reminder: All Boards meet on the 3rd Saturday of the month)



BOARD OF DIRECTORS MEETING

Saturday, April 21, 2018

1:00 pm Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from March 17, 2018
 - b. Special Budget Meeting Minutes from March 24, 2018
 - c. E-Vote: *An electronic motion was made on March 20, 2018 by Jim McConnell and seconded by Cheryl Poage to authorize the CLRRA Vice President to work with Westwind to open a new Insured Cash Sweep (ICS) account with Alliance called Operating Reserves in the amount of \$150,000, said amount to be in the form of a cashier's check from Guaranty Bank. The motion passed unanimously. The ICS account is the perfect account for our Association as it provides FDIC protection, designates our operating reserves and remains liquid in case of emergency.*
 - d. E-Vote: *A motion was made on March 28, 2018 by Bryon Fessler and seconded by Steve Dirmeyer to transfer \$50,000 from Operating (Guaranty Bank) to Operating Reserves (Alliance Bank) and that this money be added to the existing \$150,000 in emergency operating funds that require Board motion to spend. The motion was approved unanimously.*
 - e. E-Vote: *A motion was made on April 10, 2018 by Bryon Fessler and seconded by Bob Chesnut that we accept the Community Association Management Services Agreement between CLRRA and Westwind Management Group, Inc. effective June 1, 2018 and continuing until May 31, 2020 for the base monthly fee of \$6,500. The motion passed unanimously.*
 - f. E-Vote: *A motion was made on April 12, 2018 by Bryon Fessler and seconded by Jim McConnell that we accept the First Addendum to the Community Association Consulting Agreement between CLRRA and Westwind Management Group, Inc. as it relates to the search and recruitment of a licensed Community Association Manager (CAM), with the term of the search to begin immediately and conclude within 60 days. Motion passed unanimously.*
 - g. E-Vote: *A motion was made on April 17, 2018 by Jim McConnell and seconded by Cheryl Poage to accept the cleaning contract proposal from Susan Martinez in the amount of \$560.00 per month which meets all the RFQ requirements with the contract to start once all paperwork and contracts have been signed. The motion passed unanimously.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)

--- **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project

- b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Entrance Sign
 - e. Contracted Cleaning Services
 - f. Purchasing Policy
 - g. Memorial Shelter
 - h. Fire Pits and Open Fires
 - i. Slash Depot Update
- IX. **New Business** (15 min.)
- a. POS System/Sales Tax Items
 - b. Annual Mailing
 - c. FY2018-2019 Budget
 - d. Westwind Closing Fees
 - e. Craft Fair
 - f. Facilities Use Agreement
- X. **Reports and Correspondence** (10 min.)
- a. Violation Report
 - b. Work Order Report
 - c. Correspondence
 - i. Payment Plan ERRO
- XI. **Executive Session, “if needed”**
- XII. **Adjournment**

Next Meeting: CLRRRA Board May 19, 2018, 1:00 pm
Joint Boards May 19, 2018 10:00 am
(Reminder: All Boards meet on the 3rd Saturday of the month)



BOARD OF DIRECTORS MEETING

Saturday, May 19, 2018

1:00 pm Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from April 21, 2018
 - b. E-Vote: *Bryon Fessler moved and Jim McConnell seconded that we approve the Amended and Restated Exhibit A to the Financial Services Agreement between CLRRA and Westwind Management Group, Inc., effective May 1, 2018. The motion passed unanimously.*
 - c. E-Vote: *A motion was made by Bob Chesnut and seconded by Cheryl Poage to accept the following co-chairs and members of the CLRRA Recreation Committee as of May 16, 2018. The motion passed unanimously.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)

--- **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project
 - b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Purchasing Policy
 - e. Memorial Shelter/Rec. Committee playground process
 - f. Records Retention and Destruction Policy
 - g. Fire Pit Specifications and Open Fires Policy
 - h. Slash Depot Update
- IX. **New Business** (15 min.)
 - a. Resolution Signatures
 - b. Road Plan
 - c. Metro District
 - d. #58387 Boundary Issue
 - e. Annual Meeting Preparation
 - f. Finance Committee
 - g. Dues, Fees and Fines Schedule
 - h. Trailers on property lot policy update
- X. **Reports and Correspondence** (10 min.)
 - a. Violation Report
 - b. Work Order Report
 - c. Correspondence

XI. **Executive Session, “if needed”**

XII. **Adjournment**

Next Meeting: CLRRA Board June 16, 2018, 1:00 pm
Joint Boards TBD



BOARD OF DIRECTORS MEETING

Saturday, June 16, 2018

1:00 pm Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from May 19, 2018
 - b. E-Vote: *On May 23, 2018 Cheryl Poage made a motion and it was seconded by Bryon Fessler to sell the Canon copier to Darla Piscioti for \$75 to each association. The motion passed unanimously.*
 - c. E-Vote: *On May 24, 2018 Bryon Fessler passed a motion and it was seconded by Bob Chesnut to pay \$394.01 to Larimer County Treasurer which represents on half of the tax lien on Westwind Account #51336 as a part of the joint foreclosure proceedings with CLWSA.*
 - d. E-Vote: *On June 1, 2018 Bryon Fessler made a motion and it was seconded by Jim McConnell to waive the \$70.04 in interest on Westwind account #51132 due to some accounting errors. The motion passed unanimously.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)

--- **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project
 - b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Purchasing Policy
 - e. Memorial Shelter/Rec. Committee playground process
 - f. Records Retention and Destruction Policy
 - g. Fire Pit Specifications and Open Fires Policy
 - h. Slash Depot Update
- IX. **New Business** (15 min.)
 - a. Resolution Signatures
 - b. Road Plan
 - c. Metro District
 - d. Survey RFQ
 - e. Dumpster Signage
 - f. Finance Committee
 - g. Dues, Fees and Fines Schedule
 - h. Trailers on property lot policy update
 - i. Use of Westwind system (VMS)
 - j. CL Policy Handbook Regarding Cutting Live Trees
 - k. Clarification for Office Hours "during Identified Holiday weekends"

- l. Survey RFQ
- m. Defining “Holiday Weekends” for staffing
- n. Hearing Panel Committee

X. **Reports and Correspondence** (10 min.)

- a. Violation Report
- b. Work Order Report
- c. Correspondence

XI. **Executive Session, “if needed”**

XII. **Adjournment**

Next Meeting: CLRRRA Board July 21, 2018, 1:00 pm
Joint Boards will meet on a quarterly basis beginning September 15, 2018



Crystal Lakes

Road and Recreation Association

300 Tami Road, Red Feather Lakes, CO 80545 (970) 881-2250

www.crystal-lakes.org

BOARD OF DIRECTORS MEETING

Saturday, July 21, 2018

10:00 am Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
 - II. **Approval of Agenda** (2 min.)
 - III. **Property Owner Forum** (10 min.)
 - a. Property Owner, #52983
 - IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from June 16, 2018
 - V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
 - VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
 - VII. **Committee Reports** (10 min.)
 - a. Fishing - Habitat Study Proposal
 - b. Policy & Docs - Appoint Board Liaison
 - c. Community Fund Update
- **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project/Contract Negotiations
 - b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Purchasing Policy
 - e. Memorial Shelter/Rec. Committee Playground Process
 - f. Records Retention and Destruction Policy
 - g. Fire Pit Specifications and Open Fires Policy
 - h. Slash Depot Update
 - IX. **New Business** (15 min.)
 - a. Resolution Signatures
 - b. Road Plan
 - c. Metro District
 - d. Injunction
 - e. Survey RFQ

- f. Dumpster Signage
 - g. Finance Committee
 - h. Dues, Fees and Fines Schedule
 - i. Trailers on Property Lot Policy Update
 - j. CL Policy Handbook Regarding Cutting Live Trees
 - k. Verify the Updated Member List & Discuss a Number of Vacancies (Rec Committee Board Liaison, Fishing Board Liaison, Greenbelt Committee Vacant Chair)
 - l. Hearing Panel Committee
 - m. Advertising Signs
 - n. Illegal Dwelling Units
 - o. Additional Office Staff
 - p. Osprey Nest
 - q. Quiet Times/ 10 pm – 7 am
- X. **Reports and Correspondence** (10 min.)
- a. Violation Report
 - b. Work Order Report
 - c. Correspondence
- XI. **Executive Session, “if needed”**
- a. Insurance Contract
 - b. Personnel Hours/Holiday Pay
- XII. **Adjournment**

Next Meeting: CLRRRA Board August 18, 2018, 10:00 am
Joint Boards will meet on a quarterly basis beginning September 15, 2018



Crystal Lakes

Road and Recreation Association

300 Tami Road, Red Feather Lakes, CO 80545 (970) 881-2250

www.crystal-lakes.org

BOARD OF DIRECTORS MEETING

Saturday, August 18, 2018

10:00 am Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from June 21, 2018
 - b. E-Vote: *A motion was made on July 26, 2018 by Jim McConnell and seconded by Mike Bilo to approve the ACC modifications made to filing 3 lot 89. The extra conditions are; the application to be corrected and revised plans submitted. The motion passed unanimously.*
 - c. E-Vote: *A motion was made on July 28, 2018 by Jim McConnell and seconded by Bob Chesnut to accept the Committee Member changes presented in the email dated July 28, 2018. The motion passed unanimously.* Mike Bilo was later removed as a member of the Policy & Docs Committee.
 - d. E-Vote: *A motion was made on July 29, 2018 by Jim McConnell and seconded by Bob Chesnut to accept the habitat study contract with Solitude Lake Management as presented.*
 - e. E-Vote: *A motion was made on August 3, 2018 by Bob Chesnut and seconded by Jim McConnell to approve the Habitat Study contract indemnity clause and address change. The motion passed unanimously.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)
 - a. Fishing
 - b. Community Fund
- **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. FEMA Grant/Hazardous Fuels Reduction Project/Contract Negotiations
 - b. Deferred Maintenance
 - c. OHV Task Force: Bear Gulch Easement
 - d. Memorial Shelter/Rec. Committee Playground Process

- e. Purchasing Policy
- f. Records Retention and Destruction Policy
- g. Fire Pit Specifications and Open Fires Policy
- h. Slash Depot Update
- i. Quiet Times/ 10 pm – 7 am

IX. **New Business** (15 min.)

- a. Road Plan
- b. Finance Committee
- c. Dues, Fees and Fines Schedule
- d. Trailers/Vehicles on Property Lot Policy Update
- e. CL Policy Handbook Regarding Cutting Live Trees
- f. Hearing Panel Committee
- g. Advertising Signs
- h. Illegal Dwelling Units
- i. Osprey Nest
- j. Acct #51697 Payment Proposal
- k. VRBO Workshop
- l. WW# 58119

X. **Reports and Correspondence** (10 min.)

- a. Violation Report
- b. Work Order Report
- c. Correspondence

XI. **Executive Session, “if needed”**

XII. **Adjournment**

Next Meeting: CLRR Board September 15, 2018, 10:00 am

Next Joint Boards Meeting: September 15, 2018 @ 1 pm



Crystal Lakes

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BOARD OF DIRECTORS MEETING

Saturday, September 15, 2018

10:00 am Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (10 min.)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from August 18, 2018
 - b. E-Vote: *A motion was made on August 26, 2018 by Bob Chesnut and seconded by Jim McConnell to accept Ken Mickiewicz onto the CL Fishing Board. The motion passed unanimously.*
 - c. E-Vote: *A motion was made on September 6, 2018 by Jim McConnell and seconded by Steve Dirmeyer to accept the bid from NeuMark Commercial Builders, LLC in the amount of \$503,131.00 for the deferred maintenance construction project. The motion passed unanimously.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)

--- **BREAK** (10 min.) ---
- VIII. **Unfinished Business** (30 min.)
 - a. Deferred Maintenance
 - b. Policy Revision
 - c. Administrative Policy
 - d. Dues, Fees and Fines Schedule
 - e. Trailers on Property Lot Policy Update
 - f. CL Policy Handbook Regarding Cutting Live Trees
 - g. Advertising Signs
 - h. Records Retention and Destruction Policy
- IX. **New Business** (15 min.)
 - a. Community Survey
 - b. Neighborhood Watch

- c. Base Camp Fire Alarms
- d. Vacate Right of Easement
- e. Osprey Nest
- f. Hearing Panel Documentation
- g. Grader Tire Quote
- h. Staff PTO & Holiday Pay
- i. Propane Contract
- j. Elk Ridge Joint Amenities

X. **Reports and Correspondence** (10 min.)

- a. Violation Report
- b. Work Order Report
- c. Correspondence

XI. **Executive Session, "if needed"**

XII. **Adjournment**

Next Meeting: CLRRRA Board October 20, 2018, 10:00 am



Road and Recreation Association

300 Tami Road, Red Feather Lakes, CO 80545 (970) 881-2250

www.crystal-lakes.org

BOARD OF DIRECTORS MEETING

Saturday, October 20, 2018

10:00 am Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (3 min. per person)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from September 15, 2018
 - b. E-Vote: *A motion was made on October 4, 2018 by Jim McConnell and seconded by Robert Chesnut to pay the cost associated with the foreclosure of account #51796. The motion passed unanimously.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)
- VIII.
- IX. **Unfinished Business** (30 min.)
 - a. Deferred Maintenance
 - b. Records Retention and Destruction Policy
 - c. Advertising Sign Policy
 - d. Community Survey
 - e. Base Camp Fire Alarms
 - f. Osprey Nest
 - g. Staff PTO, Holiday Pay, Healthcare & ADP Processing Fees
 - h. Dues, Fees & Fines Schedule
- X. **New Business** (15 min.)
 - a. Event Calendar
 - b. OHV's – Limit to quantity
 - c. Slash Depot
 - d. Global Broadband Communications
 - e. 2019 Budget
- XI. **Reports and Correspondence** (10 min.)
 - a. Violation Report
 - b. Work Order Report
 - c. Correspondence
- XII. **Executive Session, "if needed"**
- XIII. **Adjournment**

Next Meeting: CLRRRA Board November 17, 2018, 10:00 am



Crystal Lakes

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BOARD OF DIRECTORS MEETING

Saturday, November 17, 2018

10:00 am Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (3 min. per person)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from October 20, 2018
 - b. E-Vote: *A motion was made on October 30, 2018 by Bob Chesnut and seconded by Mike Bilo to accept the payment plan for account #50770. The motion passed 4-1.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)
- VIII.
- IX. **Unfinished Business** (30 min.)
 - a. Deferred Maintenance
 - b. Advertising Sign Policy
 - c. Employee Handbook
 - d. Dues, Fees & Fines Schedule
- X. **New Business** (15 min.)
 - a. OHV's – Limit to quantity
 - b. Grant Closure
 - c. Base Camp Wi-Fi Options
 - d. Attorney RFPs
 - e. Board Position Transitions
 - f. 2019 Budget
- XI. **Reports and Correspondence** (10 min.)
 - a. Violation Report
 - b. Work Order Report
 - c. Correspondence
- XII. **Executive Session, "if needed"**
- XIII. **Adjournment**

Next Meeting: CLRRRA Board December 15, 2018, 10:00 am



Crystal Lakes

Road and Recreation Association

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BOARD OF DIRECTORS MEETING

Saturday, December 15, 2018

10:00 am Wapiti Room

- I. **Call to Order** – Conduct of Meetings (3 min.)
- II. **Approval of Agenda** (2 min.)
- III. **Property Owner Forum** (3 min. per person)
- IV. **Consent Agenda** (5 min.)
 - a. Meeting Minutes from October 20, 2018 and November 17, 2018
 - b. E-Vote: *A motion was made on November 20, 2018 by Steve Dirmeyer and seconded by Jim McConnell to accept the bid from NeuMark Builders for the replacement of all exterior doors on the Association Base Camp Building not to exceed a total cost of \$30,750.00. The motion passed 4-1.*
- V. **Officer's Reports** (20 min.)
 - a. President's Report
 - b. Treasurer's Report
 - c. Secretary's Report
- VI. **Other Reports** (10 min.)
 - a. Attorney Status Report
 - b. Manager's Report and Action Item Update
- VII. **Committee Reports** (10 min.)
- VIII.
- IX. **Unfinished Business** (30 min.)
 - a. Deferred Maintenance
 - b. Employee Handbook
 - c. Porta Pots
 - d. Staff/Employment Items
 - e. 2019 Budget
- X. **New Business** (15 min.)
 - a. Attorney RFPs
 - b. Road Policy
 - c. Audit Report
- XI. **Reports and Correspondence** (10 min.)
 - a. Violation Report
 - b. Work Order Report
 - c. Correspondence
- XII. **Executive Session, "if needed"**
- XIII. **Adjournment**

Next Meeting: CLRRA Board January 19, 2018, 10:00 am
Next Joint Boards Meeting: January 19, 2018, 1:00 pm