



Crystal Lakes Joint Associations

Board of Director's Meeting
May 19, 2018
10:00 am. in the Wapiti Room

I. Call to Order:

The meeting was called to order on Saturday, May 19, 2018, at 10:114 a.m. in the Wapiti Room, 300 Tami Road, Red Feather Lakes, CO. The meeting was chaired by Jack Goodell.

CLWSA Directors Present: President Jack Goodell
 Vice President Doug Ritter
 Treasurer Kevin Schwindt
 CLWSA Member at Large Russ Baxley

CLWSA Directors Absent: Secretary Kelly Close

CLRRA Directors Present: President Cheryl Poage
 Vice President/Treasurer Bryon Fessler
 Secretary Steve Dirmeyer
 CLRRA Member at Large Jim McConnell

Others Present: Maria "Stella Anderson CL Office Manager
 John Mcguire CL Road & Facilities Supervisor
 Susan Sheehan CL Administrative Support

Property Owners Present: 1

II. Approval of Agenda:

- A. Westwind account #63417 was added to Unfinished Business.
- B. Westwind R&R account #61089/W&S account #_____ was added to New Business.
- C. B. Copier Disposal was removed from New Business.
- D. Moved item C. Recreational Use of Lakes & Ponds Agreement to item E. under Unfinished Business

A motion was made by Jim McConnell and seconded by Russ Baxley to approve the amended Agenda. The motion passed unanimously.

III. Property Owner Forum:

No items for discussion

IV. Consent Agenda:

Minutes from the April 21, 2018 meeting were reviewed and approved electronically prior to this meeting.

A motion was made by Cheryl Poage and seconded by Russ Baxley to approve the Consent Agenda. The motion passed unanimously.

V. **Officer's Reports:**

President of CLWSA reported on the testing for filing 6. Flushing in the system will occur this week and the system should be up and running next week. The President of CLRRRA reported on ADP, the process has progressed from sales to the implementation stage. The President will work with the Office Manager to finish up the process, Jacob Hoffman will remain online for now. CoAdvantage will run consecutively to avoid a split in benefits.

VI. **Manager's Reports and Action Item Review:**

The interim CLRRRA CAM reported the storing of records in the Conex is complete. The interim CLWSA CAM reported they are currently working on the 6th filing and with help from Jack Goodell for excavating information they should be able to complete the necessary work. Both boards want to recognize both interim CAM's for all their hard work and for stepping up to do a job well done. No actions items at this time.

VII. **Unfinished Business:**

- A. **Attorney Status – Joint Properties:** Both boards would like to see account numbers and amounts on each case. Both Treasurers will meet with the attorney on these requests.

A motion was made by Bryon Fessler and seconded by Russ Baxley to rescind the following motion that was passed unanimously at the joint meeting on April 21, 2018:

A motion was made by Jim McConnell and seconded by Doug Ritter to proceed with joint foreclosure on Westwind Accounts #51336 & #50104. The motion passed unanimously.

A CLRRRA motion was made by Bryon Fessler and seconded by Steve Dirmeyer to proceed with a joint foreclosure on Westwind account #51336 and combine the joint foreclosure legal proceedings with Westwind account #51337 as the same owner is delinquent on both properties. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to proceed with a joint foreclosure on Westwind account #50104 and combine the joint foreclosure legal proceedings with Westwind account #49058 as the same owner is delinquent on both properties. The motion passed unanimously.

A CLRRRA motion was made by Bryon Fessler and seconded by Jim McConnell to invoice CLWSA for \$105 (3 x \$3/hour) for equipment rental for their recent 11th filing water emergency. The motion passed unanimously.

A CLRRRA motion was made by Bob Chesnut and seconded by Jim McConnell to deny the request by Westwind account #51697 to waive late fees, administrative fees and partial attorney's fees. The motion passed unanimously.

A CLWSA motion was made by Kevin Schwindt and seconded by Russ Baxley to deny the request by Westwind account #50354 to waive late fees, administrative fees and partial attorney's fees. The motion passed unanimously.

- B. **CLVFD Liability Insurance Properties:** The CLRRRA President has sent a mutual aid agreement. The Secretary, also a volunteer on the CLVFD stated the department would be scheduling a meeting with CLRRRA.

C. Transitional Items/Issues:

A CLRRA motion was made by Bryon Fessler and seconded by Jim McConnell to terminate the joint telephone contract account #300923793 between CenturyLink, CLRRA and CLWSA and split the \$200 early termination fee 50/50 between the two Associations, the result of W&S's decision to move their operations. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to terminate the joint telephone contract account #300923793 between CenturyLink, CLRRA and CLWSA and split the \$200 early termination fee 50/50 between the two Associations, the result of W&S's decision to move their operations. The motion passed unanimously.

A CLRRA motion was made by Bryon Fessler and seconded by Bob to terminate the joint telephone contract account #87312648 between CenturyLink, CLRRA and CLWSA and split any early termination fee 50/50 between the two Associations, the result of W&S's decision to move their operations. The motion passed unanimously. Mike Bilo, 06035, suggested the Association may be able to recover some if not all costs due to liability because an unauthorized person signed the contract.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to terminate the joint telephone contract account #87312648 between CenturyLink, CLRRA and CLWSA and split any early termination fee 50/50 between the two Associations, the result of W&S's decision to move their operations. The motion passed unanimously.

A CLRRA motion was made by Bryon Fessler and seconded by Bob Chesnut to no longer share office and filed staff effective May 19, 2018, the result of W&S's decision to move their operations. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to no longer share office and filed staff effective May 19, 2018, the result of W&S's decision to move their operations. The motion passed unanimously.

A CLRRA motion was made by Bryon Fessler and seconded by Bob Chesnut rescind the September 24, 2016 Shared Expenses Agreement between CLRRA and CLWSA effective June 1, 2018, the result of W&S's decision to move their operations. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt rescind the September 24, 2016 Shared Expenses Agreement between CLRRA and CLWSA effective June 1, 2018, the result of W&S's decision to move their operations. The motion passed unanimously.

A CLRRA motion was made by Bryon Fessler and seconded by Jim McConnell to not charge W&S for their monthly meetings in the Wapiti Center and annual event in the Community Center, with prior scheduling and without R&R staff support, in exchange for W&S allowing R&R to continue to store road base and other material below the Crystal Lakes dam at no cost. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to not charge R&R to store road base and other material below the Crystal Lakes dam, in exchange for their monthly meetings in the Wapiti Center and annual event in the Community Center, with prior scheduling and without R&R staff support. The motion passed unanimously.

A CLRRRA motion was made by Bryon Fessler and seconded by Steve Dirmeyer to invoice W&S a prorated portion of the annual preventative maintenance for the W&S warning siren and the full amount of any repairs that are needed to maintain the siren. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to accept an invoice from R&R for a prorated portion of the annual preventative maintenance for the W&S warning siren and the full amount of any repairs that are needed to maintain the siren. The motion passed unanimously.

A CLRRRA motion was made by Bryon Fessler and seconded by Steve Dirmeyer to cancel the W&S debit card in the Office Manager's name effective May 31, 2018. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to cancel the W&S debit card in the Office Manager's name effective May 31, 2018. The motion passed unanimously.

A CLRRRA and CLWSA motion was made by Bryon Fessler and seconded by Kevin Schwindt to disband the joint Transition Team effective May 19, 2018 their hard work having been accomplished. The motion passed unanimously. The entire Transition Team considered this an honor and privilege to serve.

- D. Westwind Account #63417 and #61089: Steve Dirmeyer reported the cleaning of the lot is well underway. Only issue is the vault cleaning and replacing lid. Steve Dirmeyer is working with the contractor to get this worked out. Steve Koeckeritz has expressed interest in listing the property, per Association policy the listing will go out for bid. Jack Goodell will take a look at the tank situation. Bryon Fessler will work with Westwind, Brian TerHark on accounting issues involving the process of selling joint property.

VI. New Business:

- A. W & S Overhead Fee FY2017-2018 (March 2018):

A CLRRRA motion was made by Bryon Fessler and seconded by Jim McConnell to invoice CLWSA for \$4,000 for additional overhead fee charges relating to the disposition of the shared copier and laptop. The motion passed unanimously.

A CLWSA motion was made by Kevin Schwindt and seconded by Russ Baxley to honor an invoice from CLRRRA for \$4,000 for additional overhead fee charges relating to the disposition of the shared copier and laptop. The motion passed unanimously.

- B. Recreational Use of Lakes & Ponds Agreement:

A CLWSA motion was made by Russ Baxley and seconded by Doug Ritter to have W&S pump 4 porta johns on the 2 lakes provided advanced notice is given at no charge to R&R. The motion passed with 4 in approval, Kevin Schwindt voted nay.

A CLRRRA motion was made by Bryon Fessler and seconded by Bob Chesnut to have R&R be responsible for cleaning the 4 W&S porta johns and will be responsible for notifying W&S. The motion passed unanimously.

Foreclosure Invoicing:

A CLRRRA motion was made by Bryon Fessler and seconded by Bob Chesnut to direct the attorney to split the invoices for joint foreclosures 50/50 and invoice each association separately. The motion passed unanimously.

A CLWSA motion was made by Russ Baxley and seconded by Kevin Schwindt to direct the attorney to split the invoices for joint foreclosures 50/50 and invoice each association separately. The motion passed unanimously.

C. Future Joint Meetings:

Kevin Schwindt suggested holding these meetings on a quarterly basis on the 3rd Saturday of the month beginning Saturday September 3, 2018. Both boards agreed.

D. Westwind R&R account #61089/W&S account # _____:

The property owner cut down trees, live/good trees in the greenbelt next to owner property. This greenbelt is on W&S property and W&S may need to seek legal counsel on the matter. Property owners have been advised to cease and desist. On hold until further information is gathered. On hold until further information is gathered. W&S will contact property owner upon further investigation.

II. Reports and Correspondence:

Nothing at this time.

III. Executive Session: Not necessary

IV. Adjournment:

A motion was made by Russ Baxley and seconded by Jim McConnell to adjourn the Board meeting at 12:57 p.m. The motion passed unanimously.

The next quarterly scheduled meeting of the Joint Boards is Saturday, September, 2018 at 1:00 p.m. in the Wapiti Room.