



Crystal Lakes Joint Associations

Board of Director's Meeting
April 21, 2018
10:00 am. in the Wapiti Room

I. Call to Order:

The meeting was called to order on Saturday, April 21, 2018, at 10:15 a.m. in the Wapiti Room, 300 Tami Road, Red Feather Lakes, CO. The meeting was chaired by Jack Goodell.

CLWSA Directors Present: President Jack Goodell
 Vice President Doug Ritter
 Treasurer Kevin Schwindt
 Secretary Kelly Close
 CLWSA Member at Large Russ Baxley

CLRRA Directors Present: President Cheryl Poage
 Treasurer Andrew Burt
 Secretary Steve Dirmeyer
 CLRRA Member at Large Jim McConnell

CLRRA Directors Absent: Vice President Bryon Fessler

Others Present: Maria "Stella Anderson C L Office Manager

Property Owners Present: 24

II. Approval of Agenda:

A motion was made by Jim McConnell and seconded by Russ Baxley to approve the Agenda. The motion was approved unanimously.

III. Property Owner Forum:

No items for discussion

IV. Consent Agenda:

Minutes from the March 17, 2018 meeting were reviewed and approved electronically prior to this meeting.

A motion was made by Cheryl Poage and seconded by Russ Baxley to approve the Consent Agenda. The motion was approved unanimously.

V. Officer's Reports:

No items for discussion from the Water & Sewer President

The Road & Rec President announced 2 mock payrolls will be done by ADP before they take over payroll. Last payroll for Jake Hoffman with CoAdvantage will be May 1, 2018. Secretary

for Water & Sewer would like this date to be May 24, 2018. R & R President will pull R & R employees from CoAdvantage on May 1, 2018.

VI. Manager's Reports:

Interim Road & Rec CAM reported field staff working on roads, hauling road base and opening culverts.

Interim Water & Sewer CAM reported a water line break in the 11th filing that happened on 4/20, break was fixed by 6 pm same day. More permanent repairs will occur in the future. TAC committee is gearing up with the 6th & 11th filing to bring both into compliance based on new guidelines and restrictions.

VII. Unfinished Business:

- A. Attorney Status – Joint Properties: Item #3, Westwind R & R Account #51336 and W & S #50104 accounts delinquent on both associations.

A motion was made by Jim McConnell and seconded by Doug Ritter to proceed with joint foreclosure on Westwind Accounts #51336 and #50104. The motion was approved unanimously.

- B. 180 Ada Ct/07042 Clean Up: Cheryl Poage reported the clean up process is well underway. There are 3 loads of vehicle tires and contractor is waiting on dumpsters that will be delivered once weather permits. Thus far not chemicals have been discovered.
- C. CLVFD Liability Insurance/Agreements: Cheryl Poage reported the R & R agreement was ready to be submitted to the attorney and the consensus from W & S was needed to proceed. W & S gave consensus thus the agreement will be presented to the attorney on Monday, April 23, 2018.
- D. Package Deliveries to CL Residents: Boards understand this is a “hot topic” with property owners. Both boards agree this is not a responsibility for either association. Kevin Schwindt has been in contact with both UPS and FedEx, both companies will deliver to valid addresses, weather permitting. If property owners are not home, instructions on how to handle package deliveries can be relayed to the vendor. If packages are addressed to 300 Tami Rd and are not Association business related, the office staff will refuse to accept the package(s).
- E. Transition Items/Issues:
- Kelly Close reported;
 - i. Cenurylink, Bryon Fessler has been working with the company and will report later on the subject.
 - ii. Warning sirens and recreational use of lakes and ponds has been added to the transition list.
 - iii. To date, W & S has a separate mailing list, website, electronic mailing list and emails.
 - iv. Copier; Jim McConnell had interest from a Canon rep, but upon further discussion, the rep decided to pass on the buy. There is an offer for \$150, both boards do not believe there is a market value for the unit. Further options will be explored.
 - v. New property owner orientation going forward contact Kevin Schwindt to represent W & S should a representative be needed.
 - vi. New Transition sheet has been prepared by Kelly Close and will be given to the R & R office staff to distribute in the R & R office.
 - vii. Stickers, Stella Anderson reported all stickers have been ordered, vehicle and fishing have been received. Trailer and boat stickers should be ready soon.

- viii. W & S setting up a POS system. W & S president reported the W & S association will get out of offering taxable items, meters etc. Not cost effective.
- ix. W & S currently working with Workmen's Compensation to start June 1, 2018. Is expecting ½ of the refund from current joint Workmen's Compensation account. Boards recognize the hard work Cheryl Poage has spent with Workmen's Compensation and obtaining a refund for the current year.
- x. Joint foreclosure agreements, both boards agree to accept the agreements provided the letter A is added to both association acronyms.

A motion was made by Kevin Schwindt and seconded by Russ Baxley to accept the joint resolution agreement with the exception of adding the letter A in each association acronym. The motion was approved unanimously.

A motion was made by Jim McConnell and seconded by Bob Chesnut to accept the joint resolution agreement with the exception of adding the letter A in each association acronym. The motion was approved unanimously.

- xi. 2018 W-2s, will be produced by CoAdvantage and ADP.
- xii. UPS/FEDEX;

A motion was made by Kevin Schwindt and seconded by Russ Baxley to cease acceptance of parcels for property owners to basecamp beginning June 1, 2018. The motion was approved unanimously.

- xiii. Laptop purchased for \$2,574.48, Road & Recreation would like to offer a desktop to Water & Sewer in lue of ½ of the cost of the laptop.
- xiv. Recreation use of lakes and ponds, W & S president would like the additional facts, verbiage to be cleaned up and more clarification before a decision can be made.

F. Correspondence:

Account #51132 submitted an email asking the boards to consider waving late fees and interest over confusing about combining lots.

A motion was made by Jim McConnell and seconded by Bob Chesnut to deny the request from the property owner of Westwind account #51132 due to the owner's lack of understanding the difference between a combined lot versus a consolidated lot. The motion was approved unanimously.

I. New Business: No items for discussion

II. Reports and Correspondence:

Account #51336 submitted an email asking the boards to consider waving late fees and interest over confusing about combining lots.

A motion was made by Jim McConnell and seconded by Bob Chesnut to deny the request from the property owner of Westwind account #51132 due to the owner's failure to adequately inform themselves of the difference between combined lost versus consolidated lots. The motion was approved unanimously.

A motion was made by Russ Baxley and seconded by Kelly Close to deny the request from the property owner of Westwind account #49261 due to the owner's failure to adequately inform themselves of the difference between combined lost versus consolidated lots. The motion was approved unanimously.

Upon further investigation, no W & S account was impacted.

III. **Executive Session:** Not necessary

IV. **Adjournment:**

A motion was made by Kevin Schwindt and seconded by Russ Baxley to adjourn the Board meeting at 11:30 a.m. The motion was approved unanimously.

The next regularly scheduled meeting of the Joint Boards is Saturday, May 19, 2018 at 10:00 a.m. in the Wapiti Room.

(All Boards meet on the 3rd Saturday of the month)