



## **ROAD COMMITTEE CHARTER**

**TITLE:** Road Committee (the “Committee”)

**TYPE:** Standing

**PURPOSE:** To evaluate the status of the road within Crystal Lakes and develop a prioritized list of needed road maintenance and improvements to recommend to the Crystal Lakes Road and Recreation Association (CLRRA) Board of Directors. All final decisions are the responsibility of the Crystal Lakes Road & Recreation Association (CLRRA) Board of Directors.

**AUTHORITY:** The Declaration of Covenants, Conditions and Restrictions for Crystal Lakes Road and Recreation Association ("Declaration), The Bylaws for Crystal Lakes Road and Recreation Association, the Articles of Incorporation for Crystal Lakes Road and Recreation Association and Colorado law.

**NUMBER OR MEMBERS:** The Committee shall consist of no less than three (3) members and no more than seven (7) members.

**SELECTION OF MEMBERS:** Voting members are appointed by and serve at the pleasure of the CLRRA Board of Directors. A voting member must own at least one lot in Crystal Lakes and remain a member in good standing.

**TERM:** At the pleasure of the CLRRA Board

**MEETING FREQUENCY:** As Needed

**COMMITTEE ORGANIZATION:** The CLRRA Board will appoint the Committee Chair. The Chair selects the Members of the Committee and submits their names to the Board for approval.

### **RESPONSIBILITIES:**

1. Responsible for established road maintenance and improvement standards which will enhance property values and provide the safest roads possible.
2. Establish visibility standards for roadways by pruning or removing trees on right-of-ways which hinder sight or safety.
3. Inspection of bridges, causeways and culverts.
4. Determine the type of road material to be purchased on all road maintenance and improvement projects.
5. Assess when and if private contractors will be used for road improvement projects. Cost effectiveness (value of property owners) of either using Association personnel and equipment or private contractors, will be of primary importance in Committee decision making.
6. Assist the CLRRA Board in maintaining and improving the roads, evaluating the owned equipment and purchase of new equipment.
7. Prepare and submit meeting minutes of the Committee meeting.
8. Prepare a written monthly report for Association’s Board meetings and attend the meetings to answer Board Members’ questions and receive assignments from the Board.