



FIRE PIT INSPECTION COMMITTEE CHARTER

TITLE: Fire Pit Inspection Committee (the “Committee”)

TYPE: Standing

PURPOSE: To inspect fire pits for compliance with the Fire Pit Specifications and Open Fires Policy. All final decisions are the responsibility of the Crystal Lakes Road & Recreation Association (CLRRA) Board of Directors.

AUTHORITY: The Declaration of Covenants, Conditions and Restrictions for Crystal Lakes Road and Recreation Association ("Declaration), The Bylaws for Crystal Lakes Road and Recreation Association, the Articles of Incorporation for Crystal Lakes Road and Recreation Association and Colorado law.

NUMBER OR MEMBERS: The Committee shall consist of no less than three (3) members and no more than fourteen (14).

SELECTION OF MEMBERS: Voting members are appointed by and serve at the pleasure of the CLRRA Board of Directors. A voting member must own at least one lot in Crystal Lakes and remain a member in good standing.

TERM: At the pleasure of the CLRRA Board

MEETING FREQUENCY: As Needed

COMMITTEE ORGANIZATION: The CLRRA Board will appoint the Committee Chair. The Chair selects the Members of the Committee and submits their names to the Board for approval.

RESPONSIBILITIES:

1. Educate property owners on fire pit specifications and providing a safe environment.
2. Re-inspection of fire pits every four (4) years or when a property transfers ownership.
3. Prepare and submit meeting minutes of the Committee meeting.
4. Prepare a written monthly report for Association’s Board meetings and attend the meetings to answer Board Members’ questions and receive assignments from the Board.