

WATER & SEWER BOARD OF DIRECTORS' MEETING
MARCH 15, 2008

IN ATTENDANCE: Steve Koeckeritz, Bob Strazer, Jack Watson, Jeanette Williams, and Manager Jody Sandquist.

ABSENT: Joe Sarjeant.

PROPERTY OWNERS' & OTHERS IN ATTENDANCE: Three (3).

PRESIDENT STEVE KOECKERITZ CALLED THE MARCH 15, 2008, WATER & SEWER BOARD MEETING TO ORDER AT 7:35 A.M.

APPROVAL OF AGENDA:

MOTION: Jeanette Williams moved to approve the Agenda. Bob Strazer seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

MOTION: Bob Strazer moved that the minutes of our February 16, 2008 meeting be approved as amended. Jeanette Williams seconded the motion, which passed unanimously.

PRESIDENT'S REPORT: Steve Koeckeritz related that we had received a letter stating that John Scott of Scott Water Engineers is now under hospice care and will not be able to provide any further services for us. John was involved in analyzing well data for the Association. We wish John and his family our very best.

TREASURER'S REPORT: Written report by Bob Strazer covering the months of December 2007, and January 2008.

MOTION: Jack Watson moved to accept the Treasurer's Report for December and January. Jeanette Williams seconded the motion, which passed unanimously.

MEMBERS' COMMENTS & CONCERNS:

1. Halvorson (11015): Mr. Halvorson is on the 11th Filing water system and inquired as to why they had no water to their cabin, asking whether the cold had caused the problem or was the water shut off because of contamination. Rick Crewdson responded that water was never shut off to Mr. Halvorson's house. The pipes to the homes on the system are frozen. The high volume water fill was shut down for a couple of days and the water was tested. The tests showed it is safe to drink and people are once again able to use the high volume water fill. The office and showers are affected also. Staff has used our Hotsy and have gone through over 200 feet of pipe with no success. The frost line has been driven down to at least seven feet. It appears we will be unable to dig until the ground is thawed. Mr. Halvorson stated they can provide the water they need

through small volume until the situation is corrected. This summer staff will look for a solution for the situation. There was discussion on what the Association could do to assist property owners on the system until the problem is corrected. Jody suggested that we could provide small water containers to have them available for those property owners on the system. Herb Cooper referenced a company in Boulder that makes a collapsible tank that can be put in a crawl space. He will share the name of the company when he has a chance to look it up. Steve stated we should make a reasonable effort to try to resolve this given the budget limitations we have. Any costs involved in the correction of this situation will have to be charged to the property owners on that system. Costs cannot come from the dues paid by those not on the system.

MANAGER'S REPORT: No report.

COMMITTEE REPORTS

1. SYSTEMS AS-BUILT AD HOC COMMITTEE: Lyle Koller reviewed maps he and his committee have compiled on the 6th Filing Water System by collecting old maps and walking the system. The maps show location of the upper and lower systems including the wells, pump houses, storage tanks, valves, and zones. Lyle presented a very thorough explanation to the Board of how the system works. After the presentation, Lyle suggested that the Board might want to verify all of the easements for the system, and clearly mark all closed valves. The entire Board, as well as Rick and Jody thanked Lyle for his incredible contribution to Crystal Lakes and the Water & Sewer Association.

MOTION: Bob Strazer moved to authorize up to \$150.00 for reproduction and copies as indicated on Lyle's Kinko's quote dated March 10, 2008 and out of the 6th Filing budget. Jeanette Williams seconded the motion, which passed unanimously.

2. 6TH FILING SYSTEMS ADVISORY COMMITTEE: No report.

OLD BUSINESS

1. PANHANDLE DAM: Jody reported that the work was completed on Panhandle Dam. An individual from Ayres was photographing everything from the basin back to the morning glory and to the gate. One of the divers indicated they had found no problem with any of the structural integrity of the gate or the stem. There was a little rust but no damage to the core, either the gate or the stem. The bulkhead has been placed leaning against the intake line in the bottom of the lake. It will not be damaged down there, as there is not enough oxygen to activate rust. A diver recommended that the bulkhead be re-installed each time before the gate is exercised so we don't run the risk of emptying the lake. Jody left messages with Dick Smith as to the reasons the bulkhead had to be re-fabricated and some other issues. She has not received a response from Dick as yet. Bob Strazer reiterated that the gate was opened under full pressure of the lake. He was under the impression it would not be necessary to re-install the bulkhead each time the gate is exercised. A report from Ayres & Associates should clarify that issue. Steve recommended that they sit down and converse with Dick Smith and the diver who has made the statement regarding the bulkhead.

Herb Cooper (07062) brought up the possibility that debris could get stuck in the gate when it is tested and without the bulkhead there would be nothing to stop the outflow of water.

2. LLPL SURVEY: Mike O'Grady and Victor Anderson from States West will be attending, as well as the Board and property owners are invited to attend.
 - Town Meeting Scheduled March 24, 2008, at 6:30 p.m.
Poudre Valley REA Building
7649 REA Parkway
Fort Collins, CO 805328
3. PRIORITIZE GOALS: The Board will review these at the April meeting.

NEW BUSINESS

1. FY 08-09 BUDGET PREPARATION: A Special Meeting will be held on March 29th at 9:00 a.m. in the Wapiti Room for the Board to review the budget.
2. 6TH FILING BUDGET: Jody stated that insurance on the three wells is \$125.00 each. Jeanette Williams provided the Board with five documents, two years of a detailed spreadsheet, two years of the summary, and a sheet showing the comparison between revenue and expenses. The overall goal is to see if they have captured all of the line items that are specific to the 6th Filing and be separated into water or sewer. They are based on line items that are already established. There are some items that need to be discussed such as training, professional licensing, and wages of our full-time staff.
3. WS ANNUAL MEETING PLANS:
 - Invite Attorney: Bob Strazer suggested that Bob Krassa be invited because of their plans to forge ahead at some time with augmentation at Lower Lone Pine. Board consensus was to invite Bob.
 - Confirm Date and Time: Usually the Annual Meeting is held on the last Saturday of May, which is Memorial Day weekend. Since Memorial Day will be celebrated on the prior weekend, the Board discussed if this will affect attendance.

MOTION: Jack Watson moved that we move the Annual Water & Sewer Meeting to the 24th (of May) at 1:00 p.m. and the Wine & Cheese on the same day at 5:30 p.m. Bob Strazer seconded the motion, which passed unanimously.

- Candidates: Jody declared that resumes are due at the end of March. Steve stated that everyone whose term expires has indicated a willingness to run for another term.

Don Weixelman stated he would like to get a better understanding of the status of Upper Lone Pine Lake. Steve invited Don to attend the meeting on March 24th in Fort Collins as Mike O'Grady and Victor Anderson will be able to bring Don up to date.

MOTION: Bob Strazer moved to adjourn. Jeanette Williams seconded the motion, which passed unanimously.

THE MARCH 15, 2008, WATER & SEWER BOARD MEETING ADJOURNED AT 10:03 A.M.

Respectfully submitted,
Bev Eddinger
Recording Secretary