

WATER & SEWER BOARD OF DIRECTORS' MEETING  
OCTOBER 21, 2006

IN ATTENDANCE: Herb Cooper, Joe Sarjeant, Bob Strazer, Jack Watson, and Manager Jody Sandquist. (Joe Sarjeant arrived at 9:26 a.m. due to the weather.)

ABSENT: Steve Koeckeritz.

PROPERTY OWNERS & OTHERS IN ATTENDANCE: Seven (7).

VICE-PRESIDENT JACK WATSON CALLED THE OCTOBER 21, 2006, WATER & SEWER MEETING TO ORDER AT 8:12 A.M.

APPROVAL OF AGENDA:

MOTION: Herb Cooper moved to approve the Agenda. Bob Strazer seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

MOTION: Bob Strazer moved to approve the (September) minutes as corrected. Herb Cooper seconded the motion, which passed unanimously.

PRESIDENT'S REPORT: No report.

TREASURER'S REPORT: Herb Cooper reported that he has reconciled the June, July, and August statements.

MOTION: Bob Strazer moved to approve the Treasurer's Report. Herb Cooper seconded the motion, which passed unanimously.

MEMBERS' COMMENTS

1. WARKENTIN (11115) – ILLEGAL DUMPING AT SLASH: The fine has been paid.
2. WHITNEY (06107A) – WATER SUPPLY & SEWER AVAILABILITY: Jody will respond to these property owners.
3. BILL WOOD (04061) – EROSION ALONG LAKE: Photos were provided to the Board showing the erosion of Water & Sewer property on the north side of the lake. After discussion, it was determined that Board Members would walk the area to determine what course of action could be taken.

MANAGER'S REPORT: Jody reported that 161 letters were sent to property owners advising that their flow meter reading needs to be in the office by October 31, 2006, which is the second deadline. As of this date, approximately 62 have returned their card, leaving nearly 100 who have not responded. Jody suggested that the cards be sent separately next year, even though this increases the cost of mailing considerably. It appears several property owners sent their meter card to the bank along with their

payment, even though there was a return address stamped on the back of the card and all that was required was the name, filing & lot, meter reading and a stamp. Even though the bank handles money, not meter readings, they did try to fax copies to us, which mostly came out black and unreadable.

Herb related that their attorney has suggested the Board have a written policy stating that when a property with a well is sold, it must have a meter with remote capability or a remote. He also suggests adopting a policy establishing fees.

Jim Musslewhite has provided us with the State of Colorado Sewer Spill Clean up Guidelines for anyone who needs them, and he also said that staff could complete the System Checklist.

We have received an application for Community Association of the Year from the Rocky Mountain Chapter. Road & Recreation won that designation a few years ago. The deadline is the 31<sup>st</sup> of October and Jody said she would be happy to assist them with the application.

## OLD BUSINESS

1. INVESTMENTS: The Board received information on the CDs they have with PrimeVest, and noted the dates that these CDs need to be renewed.
2. PANHANDLE DAM
  - BULKHEAD DESIGN & CONSTRUCTION: It has been suggested by one of the divers that a bulkhead be put into place before the raising of the gate in the event the gate gets stuck. In that event the bulkhead would hold back the water in the lake until the gate could be fixed. It is necessary to check the function of the main gate inasmuch as it has not been raised in at least fourteen years, and possibly not since the construction of the dam. Diver John Gauthiere of Gauthiere Engineering, Inc. has submitted preliminary estimates of the cost to construct a temporary bulkhead for removal and replacement of the existing sluice gate and stem, as well as for a permanent bulkhead.
  - ACCESS:
  - TOE DRAIN: There appeared to be a leak near a toe drain, which was more apparent this past Spring. A week ago an increase in the water flow was noticed from this area which did not return to the toe drain. Rick called the Dam Inspector to see if he had suggestions on how we should proceed with this issue, and he stated we needed to contact our Dam Engineer. Jody contacted Ayres and Associates, and Richard Smith along with Walt, another engineer, met with Mike Cola, Rick, Randy, and Jody at the spillway. It was suggested by the Dam Inspector that we might have to drain the lake to repair the leak. When Jody was reviewing dam construction plans and previous inspections, a leak was noted in a 1981 inspection report above the toe drain. The report also indicated a natural spring was discovered in that area when the Dam was constructed. We still may have to drain the Dam. Inasmuch as the spring was indicated over twenty-five years ago, there is the chance it is the source of the ebbing and flowing of the water spot in the toe drain area. We are awaiting some decisions from Mike Cola and Richard Smith.

MOTION: Bob Strazer moved that we begin the process of getting a cost estimate for the final design and construction of the temporary bulkhead to be installed in the eight inch slot discovered in the inlet box. Herb Cooper seconded the motion, which passed unanimously.

3. 6<sup>TH</sup> FILING INDIVIDUAL WELL COVENANT: The Board plans to meet with John Gauthiere before the next meeting to clarify some issues. The covenant is in place, and Jody is requesting that the Board give approval to publish it in the Property Owners' Handbook, the

Policy Manual, etc. so it is available to anyone who needs the information. It was decided that the information will be posted and put in the Property Owners' Handbook.

#### NEW BUSINESS

1. CHANGE IN WELL OWNERSHIP: When a well is applied for, the application is submitted in care of Water & Sewer so the return information passes through the office and into our records. We then mail the information to the property owner. Steve Koeckeritz had noticed the procedure and it appeared that Water & Sewer owned the wells. This is by way of explanation for a question that came up at a previous meeting.
2. RFP FOR ENGINEERING STUDY: Bob Strazer reported that the RFP for the 6<sup>th</sup> Filing is in progress.
3. RESERVE STUDY PROPOSAL: This is not a priority at this time and is tabled.
4. LARIMER COUNTY COMPLIANCE INSPECTION: This was addressed earlier.
5. ULPL DUE DILIGENCE: We received forms to fill out from the state and they are in the hands of our attorney.

#### COMMITTEE REPORTS

1. 6<sup>TH</sup> FILING SYSTEMS ADVISORY COMMITTEE: No report.
2. SYSTEMS AS-BUILT AD HOC COMMITTEE: Lyle Koller reported that they have completed 95% of the 6<sup>th</sup> Filing outside measurements, and will start on the 11<sup>th</sup> Filing in the Spring. The Board thanked Lyle for all the hard work as well as the hiking he has done for the committee.

MOTION: Herb Cooper moved to adjourn the meeting. Bob Strazer seconded the motion, which passed unanimously.

THE WATER & SEWER BOARD MEETING ADJOURNED AT 9:57 A.M.

Respectfully submitted,  
Bev Eddinger  
Recording Secretary