

JOINT BOARDS' MEETING
DECEMBER 17, 2005

IN ATTENDANCE CLWSA: Herb Cooper, Steve Koeckeritz, Joe Sarjeant, and Manager Jody Sandquist.

ABSENT CLWSA: Barb Rosenbrock, and Jack Watson.

IN ATTENDANCE CLRRRA: Inge Hongsermeier, Ruth Ludwig, Francis Podorski, Rex Schweers, Steve Smalley, David Smith, and Marvin Thomas.

PROPERTY OWNERS & OTHERS IN ATTENDANCE: Six (6).

WATER & SEWER BOARD PRESIDENT STEVE KOECKERITZ CALLED THE DECEMBER 17, 2005, JOINT BOARDS' MEETING TO ORDER AT 10:05 A.M.

ADOPTION OF AGENDA: Jody Sandquist asked for the addition of SB 100 and Steve Koeckeritz for the addition of Salary & Benefits Committee.

MOTION: Ruth Ludwig moved to approve the Agenda with additions. Rex Schweers seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

MOTION: Ruth Ludwig moved to approve the minutes as presented. Francis Podorski seconded the motion, which passed unanimously.

- MEMBERS' COMMENTS: None.
- COLLECTION REPORT: Jody Sandquist apprised the Boards of the current status of collections.
- ESTABLISH PRICE FOR 14066: More information is needed with regard to the note holder on this property.
- MANAGER'S REPORT: Inasmuch as the guidelines are different for the reimbursement amounts for the Board Members than for others, Daniel has requested that Board Members approve reimbursements at their open meetings. This will satisfy the auditors and give Daniel paper documentation, inasmuch as he will not have receipts.

MOTION: Herb Cooper moved to accept Daniel's recommendation that Board Members turn in their expenses to be voted on by the Boards for re-imbusement. David Smith seconded the motion. Steve Smalley made a motion to amend the motion that it would only include mileage reimbursement and telephone reimbursement, and everything else that has a documented receipt would be just as it's done now. Inge Hongsermeier seconded the motion.

Discussion commenced. Steve Koeckeritz stated that last month Water & Sewer adopted Road & Rec.'s policy on mileage reimbursement. There is now a clear policy that applies to both

JOINT BOARDS' MEETING

December 17, 2005

Page 2

Associations. Steve Smalley agreed that the policy of both Boards should be enough to satisfy the auditors. Maggie Mora (01049) asked if there is a paper trail associated with these requests for mileage reimbursements. The answer was affirmative inasmuch as a mileage form must be filled out, and the Manager signs the form. Steve Koeckeritz stated that he is satisfied that someone is reviewing a request for reimbursement by Board Members.

The motion to amend was defeated with 6 nays; Inge Hongsermeier, Francis Podorski, Joe Sarjeant, Rex Schweers, Steve Smalley, and Marvin Thomas, and 3 ayes; Herb Cooper, Ruth Ludwig, and Davis Smith. The original motion was defeated 9 nays, 0 ayes.

Jody continued her report by stating she has contacted the Rocky Mountain Chapter of Community Associations Institute and our memberships are under the heading of Crystal Lakes' Associations. This will save both Associations money. Members have wanted the Board minutes posted on the web prior to approval. The Community Association's *Insider* states "Just make sure not to announce anything before the minutes have been approved, since board actions aren't official until that point." Jody has given Dan Muffly the Drug & Alcohol Policy, but has not heard back from him.

- BOARD POSITIONS OPEN FOR 2006 ELECTION: Water & Sewer has three positions that will be open, and two three-year and one one-year term positions will be open on the Road & Rec. Board.
- APPOINT NOMINATING COMMITTEE CHAIR: This will be addressed at the Road & Rec. Meeting.
- WEB SERVICE PROPOSALS: Francis Podorski brought the Boards up to date on the status of the proposals. The research Maggie Mora did on the proposal prompted extensive discussion. Maggie recommended that the Boards work on a mission statement in order to be more thorough and precise in what they need and want in a web site.

MOTION: Rex Schweers moved that we proceed with the vote on the three finalists that we have with the purpose of making a one year contract and reexamine in the future what our needs are in accordance with Maggie's recommendation. Herb Cooper seconded the motion, which passed with 6 ayes and 3 nays: Inge Hongsermeier, Joe Sarjeant, and David Smith.

>Final Selection (By Written Ballot): The Boards openly discussed the proposals and made their decision.

>Actions:

CLRRA MOTION: Francis Podorski moved to select Greeley Computer Systems owned by Tom Selders and his son, and share the cost between both organizations. Ruth Ludwig seconded the motion, which passed unanimously.

CLWSA MOTION: Herb Cooper moved to go to the computer group of Tom Selders. Joe Sarjeant seconded the motion, which passed unanimously.

Steve Koeckeritz suggested that a committee be formed to develop the mission statement. The committee will consist of Herb Cooper, Maggie Mora, Joe Sarjeant, Marvin Thomas as well as Manager Jody Sandquist.

- EMPLOYEE HIRING POLICY-Policy & Documents: Ruth Ludwig stated that a draft will be presented to the Boards at the January Meeting.
- PENSION STATUS: Steve Koeckeritz stated this will be addressed at the January Meeting.

JOINT BOARDS' MEETING

December 27, 2005

Page 3

>R&R SECRETARY TO SIGN CORPORATE RESOLUTION: Ruth Ludwig, Secretary, signed the document.

- REVISIT AED: Ruth Ludwig stated she had a property owner request that the Boards revisit this subject. Jody provided the Board Members with copies of articles on AEDs and our attorney's opinion. One of the main issues is the requirement of the involvement of a licensed physician at the site of the AED. Red Feather Lakes EMTs have AEDs in their ambulance and are in direct contact with doctors at Poudre Valley Hospital. The Boards determined the liability of having one at basecamp is too high.
- BINDER UPDATES: Jody gave the Board Members information sheets to update their binders.
- VACATION RECOMMENDATION-Manager: Jody stated that Randy's absence from work for health reasons has made it difficult for Rick to take time off in December. Rick has not been accruing vacation days for over a month because he has reached the cut off point.

CLRRA MOTION: Ruth Ludwig moved that the Associations accept Jody's proposal and recommendation that Rick be paid now for two weeks of unused vacation that is being lost and that we urge him to fully plan to take the two weeks of spring vacation that is mentioned here in Jody's paragraph three with the thought that he not get into a mode of this happening every year. Inge Hongsermeier seconded the motion.

CLWSA MOTION: Herb Cooper moved to accept Jody's recommendation. Joe Sarjeant seconded the motion.

Marvin Thomas stated that the Board had made the decision last year under similar circumstances that they would pay for two weeks vacation time but it would be a one-time action. There followed extensive discussion on this issue. Steve Smalley suggested that they allow Rick to accrue vacation days beyond the existing limitations.

The CLRRA motion was defeated with 5 nays and 2 ayes: Inge Hongsermeier and Ruth Ludwig.

The CLWSA motion passed unanimously.

Steve Koeckeritz stated that as co-employers they needed to reach an agreement on this issue.

CLWSA MOTION: Herb Cooper moved to reconsider the motion for Water & Sewer.

During discussion Steve Koeckeritz declared that for the record he opposed the previous motion for Water & Sewer, thinking there is a better way to handle this issue.

CLRRA MOTION: Steve Smalley moved to approve letting Rick accrue vacation time until such time as Jody can schedule a vacation when she has the proper staff to get it done. David Smith seconded the motion, which passed with two nays: Inge Hongsermeier and Marvin Thomas.

CLRRA MOTION: Marvin Thomas moved to reconsider and go along with what Water & Sewer has done. Inge Hongsermeier seconded the motion, which passed with two nays: Francis Podorski and David Smith.

JOINT BOARD MEETING

December 17, 2005

Page 4

(According to Road & Rec.'s parliamentarian, Marvin could make this motion as one who voted against the previous motion.)

Based on the vote of the most current Road & Rec. motion, the Board is re-voting on Ruth Ludwig's original motion. That motion was voted down with seven nays, two ayes: Inge Hongsermeier and Ruth Ludwig.

Steve Koeckeritz suggested that this issue should be placed on the January Agenda.

Joe Sarjeant seconded the Water & Sewer motion, which passed unanimously.

Water & Sewer voted on the original motion (to approve the Manager's recommendation). The motion was voted down, one aye, two nays: Herb Cooper and Steve Koeckeritz. (Steve's vote was needed to break the tie.

CLWSA MOTION: Herb Cooper moved to follow the Road & Rec. motion to take the cap off of the accumulation restriction this one time for Rick. Joe Sarjeant seconded the motion, which passed unanimously.

- BLAZER REPLACEMENT-Manager: This issue will be placed on the January Agenda.
- SB 100: Josh Zugish from Bob Brandes' office has forwarded their suggested policies, and Jody has yet to review this. We have our documents in order at this time, and many of them are already on the web.
- SALARY & BENEFITS COMMITTEE: Steve Koeckeritz stated he added this because of a question as to whether any work had been done to determine what level, if any, of pay raises would be implemented in next year's budget. In the past this committee has done most of the work in preparing the recommendations. This has not been an annual activity. The Boards should decide if they desire the committee to come up with a recommendation or if they want to handle this another way. Steve Smalley stated that he would like the finance committee to make recommendations on employee pay raises. It was decided that this issue should be addressed at the Road & Rec. meeting in the afternoon, and the Joint Boards would address it in January.

MOTION: Francis Podorski moved to adjourn. Marvin Thomas seconded the motion, which passed unanimously.

THE JOINT BOARDS' MEETING ADJOURNED AT 1:35 P.M.

Respectfully submitted,
Bev Eddinger
Recording Secretary