

The Ad Hoc Covenants Committee serves at the pleasure of the Crystal Lakes Road and Recreation Association Board of Directors. All final decisions are the responsibility of the CLRRA Board of Directors.

AD HOC COVENANTS COMMITTEE CHARTER

PURPOSE:

The Ad Hoc Covenants Committee was established by the CLRRA Board of Directors in 2003 to develop new covenants designed to serve all existing and future filings in Crystal Lakes. All prior covenants of the CLRRA and revised covenants, prepared by previous covenants committees and reviewed by attorneys, will be examined prior to preparing the new covenants. Members of CLRRA are to be solicited for opinions, suggestions, and ideas about the content of new covenants. This information will be considered in preparation of new covenants and will serve to identify critical information that should be provided to members to encourage acceptance of the covenants. New covenants prepared by the ad hoc committee will be submitted to the CLRRA Board of Directors.

Ad Hoc Covenant Committee Membership:

Officers: Al Madsen, Chairperson
Nancy Copeland, Vice Chairperson
Herb & Sharon Cooper, Co-secretary (Resigned summer 2005)

Members:

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Chuck Copeland
Carolyn Deckler
Carla McGowen
Jim McGowen
Jerry Valko

Deleted:

Association Manager – Advisor

The Ad Hoc Covenants Committee will be maintained at ten members for the time the committee functions. When vacancies occur, new members will be selected by a majority vote by the committee. In the event an officer vacates his or her office, the committee will, by a majority vote elect a replacement.

No meeting shall be convened, or actions taken, unless a quorum of at least 50% of the committee membership is present.

The chairperson, or his/her designee, will regularly report to the Board of Directors and keep them informed of the committee's progress.

November 19, 2005

AD HOC COVENANTS COMMITTEE RULES OF ORDER

The chairperson, or vice-chair, will preside at all meetings.

The secretary will make a record of all official actions taken, including all motions and votes. (In absence of the secretary, the chairperson will appoint an acting secretary.)

After calling the meeting to order, the Chairperson will invite any association member in the audience who desires to make comments to do so. The Chairperson will then announce that the committee will consider the agenda without further comments from the audience.

The committee meetings will then proceed with a reasonable degree of formality as suggested below:

1. At the conclusion of each meeting, the Chairperson will designate the covenants to be discussed at the next meeting.
2. An open discussion of the covenants under consideration will then follow. A committee member who wishes to speak will first raise his/her hand and be recognized by the Chairperson, and then be permitted to speak without interruption.
3. When open discussion is completed, the Chairperson will entertain a motion relative to the suggested wording of the section under discussion.
4. The motion will then be presented, read back by the secretary, discussed and amended if the person who made the motion agrees to accept amendments to the motion. After discussion, either the chair or a committee member will call for the question and a vote taken by a show of hands. If the motion fails, discussion continues and other motions are made and voted on until the section receives a favorable vote.
5. Once a section has received a favorable vote, that section will be considered closed and will not be reopened until the entire document is completed.
6. After approval of the entire document has been accomplished, individual sections may be reopened for additional consideration, if a majority of the committee votes to do so.

June 15, 2004