

JOINT BOARDS' MEETING
MARCH 27, 2010

IN ATTENDANCE CLRRA: Martin Hongsermeier, Helen Koller, Rex Schweers, Jim Sidebottom, Steve Smalley, Jerry Valko, and Manager Jody Sandquist.

ABSENT CLRRA: David Smith.

IN ATTENDANCE CLWSA: Steve Koeckeritz, Lyle Koller, Jack Watson, and Jeanette Williams.

ABSENT CLWSA: Bob Strazer.

PROPERTY OWNERS & OTHERS IN ATTENDANCE: Two (2).

ROAD & RECREATION PRESIDENT STEVE SMALLEY CALLED THE MARCH 27, 2010, JOINT BOARDS' MEETING TO ORDER AT 10:08 A.M.

Steve Smalley thanked Jim Sidebottom for attending the Meeting, and asked for a moment of silence to send Claudia some good and positive thoughts. Jim thanked everybody for all their thoughts and concerns.

ADOPTION OF AGENDA:

MOTION: Steve Koeckeritz moved to approve the Agenda. Jim Sidebottom seconded the motion, which passed unanimously.

APPROVAL OF MINUTES:

MOTION: Helen Koller moved to approve the minutes (February 20, 2010). Jeanette Williams seconded the motion, which passed with two abstentions: Martin Hongsermeier and Rex Schweers.

- MEMBERS' COMMENTS: None.
- LOCKBOX FUNDS TRANSFER TO W & S:

CLRRA MOTION: Jim Sidebottom moved to transfer the amount of \$2,702.89 from the lockbox to Water & Sewer. Jerry Valko seconded the motion, which passed unanimously.

- COLLECTION REPORT: Written report which Jody reviewed with the Board Members.

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- **MANAGER'S REPORT:** Jody passed around the book she received from a Risk Management course that she and Rick attended. This was a two day course given by CAI. Several of the things that our Associations do are very important for risk management. Examples are the newsletter, the group e-mail, the communications, and the fact that you have time set aside in your Agendas, you have time for your members to speak to you. An important point of discussion was reserves. Jody supplied the Board Members with information from a company that does reserve studies and a copy of a house bill that now requires reserve studies. The CAI recommends that you, as a Board, each assign a member of your Board to head up a risk management task force. That will insure one member from each Board is focused on risk management.

Jody has ordered and received the salary survey for Wage & Benefits when they convene.

Jody and Peggy will be meeting with Jackie Compton of Rickards, Long, & Rulon on April 8th. She is coming up to begin the preliminary work on the 2009/2010 audit.

By 2012, all our radios need to be narrow band rather than wide band, which we currently have. That is a cost we have to budget for. We are benefiting from research the Fire Department has done. Jody showed two radios to the Boards and listed their attributes. The base radios will have to be replaced also. We have one in each large piece of equipment as well as in the office.

Peggy will be attending a payroll law class on April 15th.

We have bids in from two companies. They each bid on painting the interior of the Water & Sewer Building and to power wash the outside of the metal building and to paint it. It is thought that it will be more economical to have an outside source do the work inasmuch as they have the necessary tools. We would have to rent scaffolding, etc.

Over the last two weeks our outside staff has done such an incredible job plowing the snow. Jody has been asked by field staff specifically to thank Road & Rec. for the big plow for the front of the grader. More than one of our maintenance staff has said that if we had to plow this last snow without it, they would still be out plowing and wouldn't be half way done. Rick came in one night at midnight to rescue fire response people and ambulances out of Biloxi Court and continued plowing for eighteen hours. We checked with him on the radio to the point of frustration for him. All of the crew worked on days off and worked long hours.

Jody complimented David Smith who had concerns when the solar power was turned off. A meeting was arranged with David, Jody, and Cameron to explain the need to redirect water inasmuch as pipes to the office were frozen. We also have frozen pipes to the Water & Sewer Building, the Fire Barn, as well as one small volume fill outlet, and Kanawha Court.

One of our staff said that a Board Member came to them and asked for information, as, they said, the Manager had not performed something that should have been done. That Board Member had not approached or spoken to Jody on the matter and she would be happy to discuss this further in Executive Session. She stressed how important the chain of command is. The staff holds Board Members in high regard and tries to do what you ask them to. Coming to them for answers to questions puts them in an uncomfortable and unfair position. We have discussed at staff meetings how the mountain likes to gossip. There

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seem to be a lot people who thrive on it. Please do not try to pump information out of staff.

- **POLICY & DOCUMENTS:** Jeanette Williams reported they had a meeting March 12th. They began the development of the employee chain of command, adding information pertaining to The Restaurant. Jody provided the Board Members with a Document Revision Worksheet Master so they could see the extent of the work being done by this Committee.
- **EASEMENT ISSUES – Lyle Koller:** Jody and Lyle will get together to see if we have an issue with easements.

Steve Smalley took this opportunity to respond to an article stating the Red Feather School will remain open. On behalf of the Road & Rec. Association and the Water & Sewer Association, we are very grateful our school is staying open and also for the people who listened to the community and kept it open. Jody was asked to compose a letter to the School Board thanking them and Steve Koeckeritz and Steve Smalley will sign it, representing both Associations.

- **LOCATOR REVISITED:** This is tabled due to the need for more details.
- **BINDER UPDATE:** Board Members were supplied with replacement pages for their binders

Ray Williams asked to be able to report on the current situation with the Crystal Lakes Fire District Board. There were three seats to be filled. Two of those Board Members did not choose to run and the third Member submitted his resume, then withdrew it just before the deadline for submitting resumes. There were three additional resumes submitted, Ray was able to swear in two new Members at their last Board Meeting. The third person, Dan Defibaugh (12080) was ill and will be sworn in as soon as possible. Sherry Alexander (12072) is Vice-President, Herb Cooper (07062) is Secretary, and Shirla Race (15090A) is Treasurer.

- **EXECUTIVE SESSION – Personnel:**

MOTION: Lyle Koller moved to go into Executive Session to discuss personnel matters. Jeanette Williams seconded the motion, which passed unanimously.

THE JOINT BOARDS RECESSED TO EXECUTIVE SESSION ON PERSONNEL MATTERS AT 10:53 A.M.

MOTION: Martin Hongsermeier moved to go out of Executive Session. Helen Koller seconded the motion, which passed unanimously.

MOTION: Rex Schweers moved to adjourn. Martin Hongsermeier seconded the motion, which passed unanimously.

THE MARCH 27, 2010, JOINT BOARDS' MEETING ADJOURNED AT 11:46 A.M.

Respectfully submitted,
Bev Eddinger
Recording Secretary